

Queen's Park CE/URC Primary School

Job Description

JOB TITLE: Teacher

ACCOUNTABLE TO: The Headteacher, Deputy Head, Phase Leader and Governors

Christian Ethos

To work with the Headteacher and colleagues in creating, inspiring and embodying the Christian ethos and culture of Queen's Park C.E. /U.R.C. school, ensuring an environment for teaching and learning that empowers both staff and students to achieve their highest potential.

- To attend, take part in and lead acts of collective worship in accordance with the Governing Body's policy.
- To provide Religious Education in accordance with the LA's agreed Syllabus
- To ensure that pupils have a safe and caring environment both in school and on out of school activities.
- To foster good relationships with all members of the school and the local community, including parents.
- To promote the school and all it stands for on all occasions. In particular, work with stakeholders.
- To celebrate the successes of the school at every opportunity.
- To act as a model of professional conduct and presentation, demonstrating high personal standards of expertise and commitment.

- To perform, in accordance with any directions which may reasonably be given by the Headteacher, such particular duties as may be assigned.

Knowledge and Understanding

- Have knowledge of and keep up to date with the new National Curriculum
- Prepare and deliver curriculum plans and programmes of work which are appropriate to the needs, experience and knowledge of the pupils
- Contribute to the whole school curriculum development and to reflect such initiatives in classroom practice
- Deliver each pupil's entitlement to a broad and balanced curriculum, according to their stage of development
- Support and promote the School's mission and aims and all school policies
- Support and promote the School's Additional Needs policy and monitor identified pupils through the staged procedures
- Participate in Parents' Evenings and meetings with other professionals
- Participate in arrangements made in accordance with Educational Regulations for the review of individual performance
- Have a commitment to further your own professional development and to the principle of continuous improvement
- Work as part of a curriculum team to impact on school improvement for areas of the curriculum

Teaching and Learning

Within the context of a Church School, the search for excellence pursued through teaching and learning takes place in the context of the individual needs and aspirations of the pupils as God's children.

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- To carry out medium and short term planning for teaching, and evaluating, as required by the school's policies
- Encourage a caring atmosphere in which children, learning assistants and teachers work cooperatively and effectively
- Develop and maintain good relationships with parents as partners in their children's learning and with others who have an interest in the welfare of the pupils
- Contribute towards the professional development of other members of staff by disseminating information and by participating in discussions with regards to the curriculum and other related issues
- Have due regard for safeguarding and promoting the welfare of children and to follow the child protection procedures adopted by the Local Authority and the school's safeguarding policy
- To teach, according to their educational needs, the pupils assigned to them including the setting and marking of work to be carried out in school and elsewhere.
- To manage the learning environment effectively and to help develop a purposeful and stimulating learning environment
- To manage pupil behaviour in a positive and effective manner and in line with the school's policy.
- To review programmes of work, teaching materials and methods in liaison with co-ordinators and other colleagues.

- To assess, record and report all the development, progress and attainment of pupils having regard to the curriculum of the school
- To set targets for individual pupils as required.
- To contribute to meetings, discussions and issues necessary for whole school systems.
- To promote equal opportunities in line with the school's policy.
- To supervise playground on a rota basis.
- To further personal development with relevance to the post and personal needs

General Duties

The education and welfare of a designated class of pupils in accordance with the requirements of Conditions of Employment of School Teachers, having due regard to the National curriculum, the school's aims, policies and schemes of work.

- To share in the corporate responsibility for the well-being and discipline of all pupils.
- To comply with the Council's/School's Health & Safety Policy and associated safe working procedures and guidelines
- To communicate Health & Safety Policy, procedures and guidelines to all employees under the management/supervision of the post holder
- To comply with the Council's/School's Comprehensive Equality Policy and ensure that it is implemented within the service area and amongst employees within the remit of the post
- To be responsible for the implementation of the Council's/School's Human Resource policies and procedures including Employee Relations within the remit of the post
- To comply with the Council's data protection policy and code of practice within the service area and amongst employees within the remit of the post

- To comply with the fact that this post is subject to enhanced disclosure

Note: The details within this job description reflect the content of the job at the date it was prepared. However, it is inevitable that over time, the nature of the job may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently this job description will be revised from time to time and in consultation with the post holder.